Creating a New Patient

FYR PORTAL -

https://outreach2.psychesystems.com/NetOutreachFYR/Login.aspx

1 AFTER LOGGING IN, ARRIVE AT THE RESULTS RETRIEVAL PAGE

Select **Orders**

Result Retrieval [admin]

		Name	Req Num	Case	Collection Date	ReceivedDate	Patient#	DOB	SSN		Submitter
	PENDING									No	

Days back: 7   Search criteria: All Fields   ☐ Use Groups   Test, Testing   ☐   [Search]

1

☐ Select All   [Batch]   [Orders]   [Log Out]

2 ARRIVE AT THE ORDERS PAGE

Select **Create**

Orders [admin]

Days back: 7   Search criteria: All Fields

Select	Req Num	Name	SSN	DOB	Order Date	Order Time

[Create]

3 ARRIVE AT THE ORDER ENTRY PAGE

Select **Edit Patient**

Order Entry

[Set Submitter] FYR Diagnostics   [Search Patients]   Clinical   [Orders]

[Diagnostics, FYR]

Name: SSN: Address:
Sex: Med Rec: To Be Assigned City:
DOB: Req #:   State\Zip:
                                                 Phone:
Status: NEW   [Edit Patient]

4 ARRIVE AT THE EDIT PATIENT WINDOW

Fill out patient info starting with their name in the following order: last, first
Select **OK**

Edit Patient ✕

Name*	
PatientID	To Be Assigned
DOB*	[+]
Sex	
Race	[+]
Street*	
Street2	
City*	
State*	
Zip*	
Phone*	
Patient Ethnicity	
County*	

[OK]

ARRIVE BACK AT THE ORDER ENTRY PAGE

5

Scroll down past billing and select Edit Order

Order Date: 01-13-2021   Order Priority: ICDs:

Test	Description		ICDs	Tube Type	Collection Date	Collection Time	Priority
		Questions					
		Questions					
		Questions					
		Questions					
		Questions					

Order Comments   Edit Order

| New Order | Place Order | Cancel Order | Reprint | Results | LogOut |

[Order Incomplete]

ARRIVE AT THE EDIT CLINICAL ORDER WINDOW

6

Edit Clinical Order

Priority: Coll Date:
[   ]   01-13-2021   [+]

OrderType: *   Coll Time:
FYR Diagnostics   15:37
                                   Set Coll Date\Time

		Test	Instructions	Description
Remove	Edit		Instructions	
Remove	Edit		Instructions	
Remove	Edit		Instructions	
Remove	Edit		Instructions	
Remove	Edit		Instructions	

Questions   [Ask At Order Response Incomplete]

☐ [Undefined]   ☐ [Undefined]
☐ [Undefined]   ☐ [Undefined]
☐ [Undefined]   ☐ [Undefined]

ANSWER QUESTIONS, SELECT 19PCR TEST, AND ENTER FYR TUBE ID

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*See Placing, Editing and Cancelling an Order Document for more details on how to enter an order!!

SELECT PLACE ORDER

8

Placing order will save your new patient info!

Order Date: 01-13-2021   Order Priority: ICDs:

Test	Description		ICDs	Tube Type	Collection Date	Collection Time	Priority
19PCR	2019-nCoV Real-Time RT-PCR Diagnostic Panel	Questions			01-13-2021	15:37	
		Questions					
		Questions					
		Questions					
		Questions					

Order Comments   Edit Order

| New Order | Place Order | Cancel Order | Reprint | Results | LogOut |